

	2022/23			2023/24			Comment 2023/24	Increase
	Charge	VAT 20%	Total Charge	Charge	VAT 20%	Total Charge		
	£	£	£	£	£	£		
Housing Services (C Hudson)								
Home Inspection for Immigration Application Fee								
Requests received to inspect and provide report on suitability of proposed home in connection with immigration applications	126.10	25.20	151.30	139.00	27.80	166.80	The charges reflect officer and the inflationary increase. This is a discretionary service that we offer in line with most other authorities, there is little demand for the service, but it is competitively priced to provide a service for residents who may wish to get independent confirmation of their property's fitness for the immigration authorities.	10.24%
Staying Put Handyperson Rates								
Hourly rate for a handyperson	13.50	2.70	16.20	13.50	2.70	16.20	Need to maintain current fee as costs were agreed in contract with Kent County Council (KCC) supporting people	0.00%
Subsidised hourly rate for a handyperson – client in receipt of benefits	5.00	1.00	6.00	5.00	1.00	6.00	As above	0.00%
Private disabled works (household not eligible for Disabled Facilities Grant)	150.00	0.00	150.00	150.00	0.00	150.00	No price increase. The Council does not undertake much private work due to time available. Rate remains the same to offer vulnerable clients an affordable service.	0.00%
Disabled Facilities Grant (DFG) fee (statutory % charge)	12.50%		12.50%			The rate is charged as part of the Disabled Facility Grant where Staying Put act in their capacity as the home improvement agency for the client. The rate is the same as other agencies in Kent, the client is free to choose other agencies if they wish; this keeps us competitive and funds the service.		
Alleygate Key								
Fee	17.92	3.58	21.50	18.33	3.67	22.00	Slight price increase as key price increase. Reimbursement of costs rounded to nearest £	2.31%
Town Centre Licence								
Licence for large events of 10,000 people or more	500.00	0.00	500.00	550.00	0.00	550.00	Inflationary increase	10.00%
Planning (F Churchill)								
Planning Performance Agreements (PPA) Central government encourages the use of planning performance agreements (PPA's) for large or complex planning proposals. These are voluntary agreements between us and the applicants which helps to: •bring together the developer, the Local Planning Authority and key stakeholders to work in partnership throughout the planning process •ensure complex proposals progress through the process to mutually-agreed timescales •ensure appropriate resources and expertise are provided to advise on complex proposals •provide greater opportunity for dialogue through the planning process and help deliver high-quality development								New charge
The cost of the PPA will be calculated based on the complexity and size of the scheme using the relevant officer day rates. Please contact the Planning Department to discuss your requirements and obtain an estimate.								

	2022/23			2023/24			Comment 2023/24	Increase
	Charge	VAT 20%	Total Charge	Charge	VAT 20%	Total Charge		
	£	£	£	£	£	£		
Pre Application Advice - Meetings								
Very large major	2916.67	583.33	3,500.00	3250.00	650.00	3,900.00	Increased charge	11.43%
Major	2083.33	416.67	2,500.00	2300.00	460.00	2,760.00	Increased charge	10.40%
Minor	458.33	91.67	550.00	505.00	101.00	606.00	Increased charge	10.18%
Other (excluding householders and listed buildings)	137.50	27.50	165.00	152.00	30.40	182.40	Increased charge	10.55%
Charities, voluntary groups and parish councils	0.00	0.00	0.00	0.00	0.00	0.00	No change	0.00%
Works/repairs to listed buildings	0.00	0.00	0.00	0.00	0.00	0.00	No change	0.00%
Pre Application Advice - Letters								
Very large major	916.67	183.33	1,100.00	1010.00	202.00	1,212.00	Increased charge	10.18%
Major	458.33	91.67	550.00	505.00	101.00	606.00	Increased charge	10.18%
Minor	229.17	45.83	275.00	253.00	50.60	303.60	Increased charge	10.40%
Other (excluding householders and listed buildings)	68.75	13.75	82.50	76.00	15.20	91.20	Increased charge	10.55%
Householder	45.83	9.17	55.00	51.00	10.20	61.20	Increased charge	11.27%
Charities, voluntary groups and parish councils	0.00	0.00	0.00	0.00	0.00	0.00	No change	0.00%
Works/repairs to listed buildings	0.00	0.00	0.00	0.00	0.00	0.00	No change	0.00%
Very large major: over 200 dwellings or 4 hectares. Commercial over 10,000m ² or 2 hectares								
Major: 10-199 dwellings or less than 4 hectares. Commercial 1,000m ² - 9,999m ² or less than 2 hectares								
Minor: 1-9 dwellings or less than 0.5 hectares. Commercial less than 1,000m ² or 1 hectare								
Complaints made under the High Hedges Legislation								
Standard fee	565.00	0.00	565.00	565.00	0.00	565.00	No change	0.00%
Planning Portal								
The Planning Portal will be charging a £20 (£16.67 + VAT) service charge payable by applicants on any planning application that attracts a fee. Applications that do not attract a fee will not incur this service charge.								
Planning Photocopying Charges								
	Charges per page			Charges per page				
A4 Black/white	0.17	0.03	0.20	0.20	0.04	0.24	Increased charge	20.00%
A3 Black/white	0.25	0.05	0.30	0.30	0.06	0.36	Increased charge	20.00%
A2 Or larger	3.33	0.67	4.00	4.00	0.80	4.80	Increased charge	20.00%
A4 Colour	1.67	0.33	2.00	2.00	0.40	2.40	Increased charge	20.00%
A3 Colour	2.50	0.50	3.00	3.00	0.60	3.60	Increased charge	20.00%
Local Land Charges								
Official Searches								

	2022/23			2023/24			Comment 2023/24	Increase
	Charge	VAT 20%	Total Charge	Charge	VAT 20%	Total Charge		
	£	£	£	£	£	£		
LLC1 only	42.00	0.00	42.00	15.00	0.00	15.00	Reduced charge	-64.29%
LLC1 only - additional parcel	12.00	0.00	12.00	4.80	0.00	4.80	Reduced charge	-60.00%
Con 29	102.50	20.50	123.00	136.67	27.33	164.00	Increased charge	33.34%
Con 29 - additional parcel	17.50	3.50	21.00	20.00	4.00	24.00	Increased charge	14.29%
Standard search (LLC1 & Con29)	144.50	20.50*	165.00	151.67	27.33*	179.00	Increased charge	8.48%
Standard search (LLC1 & Con29) - additional parcel	29.50	3.50*	33.00	24.80	4.00*	28.80	Reduced charge	-12.73%
Part II enquiry - Con29 questions 4-21	13.00	2.60	15.60	13.50	2.70	16.20	Increased charge	3.85%
Part II enquiry - Con29 question 22	25.00	5.00	30.00	25.00	5.00	30.00	No change	0.00%
Additional questions	19.50	3.90	23.40	19.00	3.80	22.80	Reduced charge	-2.56%
*VAT applicable only to the Con29 part of the charge.								
Personal Searches								
Enhanced Personal Search	15.00	0.00	15.00	0.00	0.00	0.00		-100.00%
1.1 (a-l) (Planning)	6.50	1.30	7.80	7.00	1.40	8.40	Increased charge	7.69%
1.1 (J, K, L) (Building Regulations)	6.50	1.30	7.80	7.00	1.40	8.40	Increased charge	7.69%
2.1 (b-d)	5.25	1.05	6.30	3.50	0.70	4.20	Reduced charge	-33.33%
3.1 Land for public purpose	3.25	0.65	3.90	3.50	0.70	4.20	Increased charge	7.69%
3.3 Drainage matters	3.25	0.65	3.90	3.50	0.70	4.20	Increased charge	7.69%
3.5 Railway schemes	3.25	0.65	3.90	3.50	0.70	4.20	Increased charge	7.69%
3.7 Outstanding Notices	10.00	2.00	12.00	10.00	2.00	12.00	No change	0.00%
3.8 Building Regulations Contravention	3.25	0.65	3.90	3.50	0.70	4.20	Increased charge	7.69%
3.9 Enforcement	6.50	1.30	7.80	7.00	1.40	8.40	Increased charge	7.69%
3.10 CILs	4.50	0.90	5.40	4.75	0.95	5.70	Increased charge	5.56%
3.12 Compulsory purchase	3.25	0.65	3.90	3.50	0.70	4.20	Increased charge	7.69%
3.13b Contaminated land	3.25	0.65	3.90	3.50	0.70	4.20	Increased charge	7.69%
3.13c Contaminated land	3.25	0.65	3.90	3.50	0.70	4.20	Increased charge	7.69%
Environment and Leisure								
(M Cassell)								
Car Parks and Season Tickets								
All Swale Borough Council car parks are free to use between midnight and 6am Monday to Sunday								
Short Stay Covering								
Faversham: Central car park (season tickets for business only), Institute Road car park (no season tickets)								
Sittingbourne: Albany Road, Central Avenue, Crown Quay Lane, The Forum, The Swallows, Swale House (weekends only), The Forum (business only), Station Street (up to 2 hours only)								
Sheerness (no season tickets): Rose Street (including land adjacent to Wood Street), Trinity Place, Beachfields								
Up to 30 minutes	0.50	0.10	0.60	0.54	0.11	0.65	Increased charge	8.00%
Up to 1 hour	1.00	0.20	1.20	1.08	0.22	1.30	Increased charge	8.00%
Up to 2 hours	2.00	0.40	2.40	2.17	0.43	2.60	Increased charge	8.50%
Up to 4 hours	4.00	0.80	4.80	4.33	0.87	5.20	Increased charge	8.25%
Season per quarter (for business only Central car park, Faversham/ Forum, Sittingbourne)	200.83	40.17	241.00	220.00	44.00	264.00	Increased charge	9.55%
Electric vehicle parking/charging per kilowatt hour (kWh)	0.21	0.04	0.25	variable	variable	variable	Increased charge to 15p above the energy supplier rate per kWh (reviewed and adjusted monthly)	

	2022/23			2023/24			Comment 2023/24	Increase
	Charge	VAT 20%	Total Charge	Charge	VAT 20%	Total Charge		
	£	£	£	£	£	£		
Sittingbourne: East Street car park, Albany Service Road car park								
Maximum stay 1 hour (cashless transactions only)	1.00	0.20	1.20	1.08	0.22	1.30	Increased charge	8.00%
Bourne Place Multi-Storey Car Park								
The charge is for ALL parking bays including disabled and parent/child bays between the hours of 6am and midnight.								
Patrons of Light Cinema will have free parking all day on Sundays and after 6pm Mon-Sat. Ticket must be validated at the Light before payment at car park machine								
Up to 30 minutes	0.50	0.10	0.60	0.54	0.11	0.65	Increased charge	8.00%
Up to 1 hour	1.00	0.20	1.20	1.08	0.22	1.30	Increased charge	8.00%
Up to 2 hours	2.00	0.40	2.40	2.17	0.43	2.60	Increased charge	8.50%
Up to 3 hours	3.00	0.60	3.60	3.25	0.65	3.90	Increased charge	8.33%
Up to 4 hours	4.00	0.80	4.80	4.33	0.87	5.20	Increased charge	8.25%
Up to 5 hours	5.00	1.00	6.00	5.42	1.08	6.50	Increased charge	8.40%
Up to a maximum of 6 hours	6.00	1.20	7.20	6.50	1.30	7.80	Increased charge	8.33%
Over 6 hours (within 24 hour period)	7.00	1.40	8.40	7.58	1.52	9.10	Increased charge	8.29%
Lost ticket	7.00	1.40	8.40	7.58	1.52	9.10	Increased charge	8.29%
Season ticket per quarter (subject to a maximum capacity)	200.83	40.17	241.00	220.00	44.00	264.00	Increased charge	9.55%
Travelodge (Preferential rate for hotel guests (for 24 hours))	2.50	0.50	3.00	2.50	0.50	3.00	No change	0.00%
Long Stay Covering								
Faversham: Partridge Lane, Queens Hall								
Sittingbourne: Spring Street, Bell Road, Cockleshell Walk								
Sheerness: Albion Place, Beach Street, Bridge Road, Cross Street, Trinity Road								
Up to 30 minutes	0.50	0.10	0.60	0.54	0.11	0.65	Increased charge	8.00%
Up to 1 hour	1.00	0.20	1.20	1.08	0.22	1.30	Increased charge	8.00%
Up to 2 hours	2.00	0.40	2.40	2.17	0.43	2.60	Increased charge	8.50%
Up to 4 hours	4.00	0.80	4.80	4.33	0.87	5.20	Increased charge	8.25%
Over 4 hours	5.00	1.00	6.00	5.50	1.10	6.60	Increased charge	10.00%
Season per month (long stay car park)	75.00	15.00	90.00	82.50	16.50	99.00	Increased charge	10.00%
Season per quarter (long stay car park)	200.83	40.17	241.00	220.00	44.00	264.00	Increased charge	9.55%
Leysdown: Promenade (seasonal) (all day between 1 March and 31 October)								
Up to 1 hour	1.00	0.20	1.20	1.08	0.22	1.30	Increased charge	8.00%
Up to 2 hours	2.00	0.40	2.40	2.17	0.43	2.60	Increased charge	8.50%
Up to 4 hours	4.00	0.80	4.80	4.33	0.87	5.20	Increased charge	8.25%
All day	5.00	1.00	6.00	5.50	1.10	6.60	Increased charge	10.00%
Motorcycles	0.00	0.00	0.00	0.00	0.00	0.00	No change	0.00%
Season tickets (to be used at any long stay car park throughout the Borough - excluding Bourne Place)								
Season per quarter	213.33	42.67	256.00	234.17	46.83	281.00	Increased charge	9.77%
Replacement for lost, stolen or destroyed season tickets	8.33	1.67	10.00	9.17	1.83	11.00	Increased charge	10.08%

	2022/23			2023/24			Comment 2023/24	Increase
	Charge	VAT 20%	Total Charge	Charge	VAT 20%	Total Charge		
	£	£	£	£	£	£		
All pay and display car parks – closure of parking bays through events or other activities	Price on application dependent on car park location, type of event (commercial – enthusiast – voluntary/community) and local impact			Price on application dependent on car park location, type of event (commercial – enthusiast – voluntary/community) and local impact				
Residents Only Parking Permits (off street) (5pm-9am evenings, weekends and bank holidays)								
Faversham: Central car park (residents of Cross Lane and Bank Street), Queens Hall (residents of Victoria Place and Dorset Place) Sheerness: Albion Place (residents of Harris Road, Portland Terrace and Albion Place), Cross Street (Sheerness town centre residents), Trinity Road (residents of Trinity Road only)								
Per quarter	17.08	3.42	20.50	18.75	3.75	22.50	Increased charge	9.78%
Sheerness: Delamark Road car park (residents only)								
Per quarter	12.92	2.58	15.50	14.17	2.83	17.00	Increased charge	9.67%
Residents' Parking Permits (on street)								
Per annum	45.00	0.00	45.00	45.00	0.00	45.00	Income controlled under Section 55 RTRA 1984 change proposed	No 0.00%
Visitors permit book (10 days) - for resident permit holders only	11.00	0.00	11.00	11.00	0.00	11.00	Income controlled under Section 55 RTRA 1984 change proposed	No 0.00%
Visitors parking permits (per day) - for resident permit holders only	1.10	0.00	1.10	1.10	0.00	1.10	Income controlled under Section 55 RTRA 1984 change proposed	No 0.00%
Hourly scratchcards (per hour) - for all others	1.10	0.00	1.10	1.10	0.00	1.10	Income controlled under Section 55 RTRA 1984 change proposed	No 0.00%
Hourly scratchcards (per book of 10 hours) - for all others	10.00	0.00	10.00	10.00	0.00	10.00	Income controlled under Section 55 RTRA 1984 change proposed	No 0.00%
Business per annum	45.00	0.00	45.00	45.00	0.00	45.00	Income controlled under Section 55 RTRA 1984 change proposed	No 0.00%
Nativity Close (exemption permit concession admin fee)	30.00	0.00	30.00	30.00	0.00	30.00	Income controlled under Section 55 RTRA 1984 change proposed	No 0.00%
Residents/Business/Exemption permit concessions. Replacement permit for lost, stolen or destroyed permits	10.00	0.00	10.00	10.00	0.00	10.00	Income controlled under Section 55 RTRA 1984 change proposed	No 0.00%
Dispensation / Waivers								
Maximum 1 day	12.00	0.00	12.00	12.00	0.00	12.00	Income controlled under Section 55 RTRA 1984 change proposed	No 0.00%
Maximum 1 week	36.00	0.00	36.00	36.00	0.00	36.00	Income controlled under Section 55 RTRA 1984 change proposed	No 0.00%
Maximum 2 weeks	45.00	0.00	45.00	45.00	0.00	45.00	Income controlled under Section 55 RTRA 1984 change proposed	No 0.00%
Maximum 1 month	60.00	0.00	60.00	60.00	0.00	60.00	Income controlled under Section 55 RTRA 1984 change proposed	No 0.00%
Over 1 month (to a maximum of 3 months) - per month (or part month)	50.00	0.00	50.00	50.00	0.00	50.00	Income controlled under Section 55 RTRA 1984 change proposed	No 0.00%
Suspension admin fee	100.00	0.00	100.00	100.00	0.00	100.00	Income controlled under Section 55 RTRA 1984 change proposed	No 0.00%
Sports Facilities								
With changing facilities and showers								
- Senior	64.58	12.92	77.50	71.50	14.30	85.80	Added inflation and rounded up/down	10.72%

	2022/23			2023/24			Comment 2023/24	Increase
	Charge	VAT 20%	Total Charge	Charge	VAT 20%	Total Charge		
	£	£	£	£	£	£		
- Under 18s	21.50	4.30	25.80	23.70	4.74	28.44	Added inflation and rounded up/down	10.23%
- Under 16s & mini soccer	16.17	3.23	19.40	17.80	3.56	21.36	Added inflation and rounded up/down	10.08%
With changing facilities only								
- Senior	53.75	10.75	64.50	59.20	11.84	71.04	Added inflation and rounded up/down	10.14%
- Under 18s	17.92	3.58	21.50	19.80	3.96	23.76	Added inflation and rounded up/down	10.49%
- Under 16s & mini soccer	15.08	3.02	18.10	16.70	3.34	20.04	Added inflation and rounded up/down	10.74%
With no facilities								
- Senior	36.75	7.35	44.10	40.50	8.10	48.60	Added inflation and rounded up/down	10.20%
- Under 18s	16.00	3.20	19.20	17.70	3.54	21.24	Added inflation and rounded up/down	10.63%
- Under 16s & mini soccer	9.83	1.97	11.80	10.90	2.18	13.08	Added inflation and rounded up/down	10.89%
If your booking meets all of the rules below, you can choose to save money								
VAT exemption rules								
The booking consists of 10 or more dates. Each booking is for the same sport. Each booking is in the same place. This condition is still met where a different pitch, court or lane is used (or a different number of pitches, courts or lanes), as long as these are at the same location. The gap between each session is at least 1 day but not more than 14 days (for a gap to be at least 1 day, 24 hours must elapse between the start of each booking). The length of the bookings may be different on different dates. There is no exception for gaps greater than 14 days if the facility is closed for any reason (such as the Christmas period). The booking is to be paid for as a whole and there is written evidence to the fact. This must include evidence that payment is to be made in full whether or not the right to use the facility for any specific booking is actually exercised. Provision for a refund given by the provider in the event of the unforeseen non-availability of their facility would not affect this condition. The facilities are booked out to a school, club, association or an organisation representing affiliated clubs or constituent associations, such as a local league. The person to whom the facilities are booked has exclusive use of them during the bookings. If you want your booking to be VAT exempt, you must make sure that it meets all of the rules above. Because the rules are given to us by the government, we cannot change them. All bookings must be paid for in full before the start of the booking. You cannot change VAT exempt bookings once they have been paid for, so you must make sure the dates and times are right for you.								
Allotments								
Plots of 10 rods & pro rata	45.20	0.00	45.20	65.00	0.00	65.00	Medway £63.25, Maidstone £75.00, Canterbury £86.00	43.81%
Plots of 10 rods & pro rata (OAPs/Disabled)	22.60	0.00	22.60	32.50	0.00	32.50	Pro rated from Full price at 50%	43.81%
King George's Pavilion								
Main hall/tea room (hourly rate) (minimum hire 1 hour)								
Mon-Sun (9am-midnight)	10.30	0.00	10.30	11.40	0.00	11.40	Added inflation and rounded up/down	10.68%
Playgroups (per morning)	25.80	0.00	25.80	28.50	0.00	28.50	Added inflation and rounded up/down	10.47%
Tea room – for children's parties only (per hour) minimum 1 hour hire	8.30	0.00	8.30	9.20	0.00	9.20	Added inflation and rounded up/down	10.84%

	2022/23			2023/24			Comment 2023/24	Increase
	Charge	VAT 20%	Total Charge	Charge	VAT 20%	Total Charge		
	£	£	£	£	£	£		
Caretaking services – set up and clear away: standard tables and/or chairs	6.20	0.00	6.20	6.90	0.00	6.90	Added inflation and rounded up/down	11.29%
Refundable deposits	150.00	0.00	150.00	165.00	0.00	165.00	Added inflation and rounded up/down	10.00%
Bank Holidays, New Year's Eve	Double the standard rate		Double the standard rate					
Cemeteries Burial Fees								
<i>Includes Exclusive Right of Burial for 50 years, Interment, Memorial & Re-inscription Permits</i>								
1 st Burial Sittingbourne, Faversham & Murston	1982.00	0.00	1,982.00	2500.00	0.00	2,500.00	Review of local LA prices undertaken	26.14%
1 st Burial Sheppey and Iwade	1817.00	0.00	1,817.00	2290.00	0.00	2,290.00	Review of local LA prices undertaken.	26.03%
1 st Burial if no use of previously purchased grave Sittingbourne, Faversham & Murston	982.00	0.00	982.00	1240.00	0.00	1,240.00	Review of local LA prices undertaken	26.27%
1 st Burial if no use of previously purchased grave Sheppey	816.00	0.00	816.00	1000.00	0.00	1,000.00	Review of local LA prices undertaken	22.55%
2 nd Burial Sittingbourne, Faversham & Murston	816.00	0.00	816.00	1000.00	0.00	1,000.00	Review of local LA prices undertaken	22.55%
2 nd Burial Sheppey and Iwade	675.00	0.00	675.00	825.00	0.00	825.00	Review of local LA prices undertaken	22.22%
3 rd Burial Sittingbourne, Faversham & Murston	675.00	0.00	675.00	825.00	0.00	825.00	Review of local LA prices undertaken	22.22%
Extended right of burial extension – 10 years	200.00	0.00	200.00	250.00	0.00	250.00	Review of local LA prices undertaken	25.00%
Extended right of burial extension – 20 years	400.00	0.00	400.00	500.00	0.00	500.00	Review of local LA prices undertaken	25.00%
Extended right of burial extension – 30 years	600.00	0.00	600.00	750.00	0.00	750.00	Review of local LA prices undertaken	25.00%
Extended right of burial extension – 40 years	800.00	0.00	800.00	1000.00	0.00	1,000.00	Review of local LA prices undertaken	25.00%
Cremated Remains (all sites)								
<i>(includes Exclusive Rights to Burial for 50 years, Interment, Memorial & Re-inscription Permit)</i>								
1 st Burial	608.80	0.00	608.80	669.70	0.00	669.70	Review of local LA prices undertaken	10.00%
1 st Burial (where no use has been made of previously purchased grave)	221.40	0.00	221.40	245.00	0.00	245.00	Review of local LA prices undertaken	10.66%
2 nd Burial	221.40	0.00	221.40	245.00	0.00	245.00	Review of local LA prices undertaken	10.66%
3 rd Burial	221.40	0.00	221.40	245.00	0.00	245.00	Review of local LA prices undertaken	10.66%
4 th Burial	221.40	0.00	221.40	245.00	0.00	245.00	Review of local LA prices undertaken	10.66%
Burial of loose ashes	102.50	0.00	102.50	125.00	0.00	125.00	Review of local LA prices undertaken	21.95%
Extended right of burial extension – 10 years	77.50	0.00	77.50	86.00	0.00	86.00	Review of local LA prices undertaken	10.97%
Extended right of burial extension – 20 years	155.00	0.00	155.00	170.50	0.00	170.50	Review of local LA prices undertaken	10.00%
Extended right of burial extension – 30 years	232.40	0.00	232.40	256.00	0.00	256.00	Review of local LA prices undertaken	10.15%
Extended right of burial extension – 40 years	309.90	0.00	309.90	340.90	0.00	340.90	Review of local LA prices undertaken	10.00%
Child Burial								
Under 18 years of age	Covered by Children's Funeral Fund for England. Subject to criteria.		Covered by Children's Funeral Fund for England. Subject to criteria.					
Ancillary Services								
Issue of letter of confirmation where deed is lost	63.60	0.00	63.60	70.00	0.00	70.00	Review of local LA prices undertaken	10.06%
Use of chapel in Sittingbourne	89.10	0.00	89.10	98.00	0.00	98.00	Review of local LA prices undertaken	9.99%
Use of chapel in Faversham	120.90	0.00	120.90	133.00	0.00	133.00	Review of local LA prices undertaken	10.01%
Turfed grave	At cost		At cost					
Transfer of deed ownership	63.50	0.00	63.50	69.80	0.00	69.80	Review of local LA prices undertaken	9.92%
Record search & certificate (each grave)	31.70	0.00	31.70	34.90	0.00	34.90	Review of local LA prices undertaken	10.09%

	2022/23			2023/24			Comment 2023/24	Increase
	Charge	VAT 20%	Total Charge	Charge	VAT 20%	Total Charge		
	£	£	£	£	£	£		
Extra cost of large coffin or casket (measuring 30 inches or more)	164.00	0.00	164.00	180.40	0.00	180.40	Review of local LA prices undertaken	10.00%
Exhumation of coffin	1640.00	0.00	1,640.00	2500.00	0.00	2,500.00	Review of local LA prices undertaken	52.44%
Exhumation of cremated remains	304.40	0.00	304.40	335.00	0.00	335.00	Review of local LA prices undertaken	10.05%
Other services (vatable)	At cost		At cost					
Non-residents of Swale (not living in Swale at time of death or have not been a resident of Swale for at least 15 consecutive years) required to pay double the costs set out above (except child burials)								
Memorial Bench (Seafronts & Green Space, Excludes Cemeteries)								
Memorial bench with basic installation	675.00	135.00	810.00	900.00	180.00	1,080.00	Proposed increase	33.33%
Memorial bench with concrete installation	854.17	170.83	1,025.00	1130.00	226.00	1,356.00	Proposed increase	32.29%
Travelling Fairs								
Pitch premium for days open to the public only (per day)	930.00	0.00	930.00	1023.00	0.00	1,023.00	Added inflation and rounded up/down.	10.00%
Pitch premium for days open to the public only (per day) Local Operator	310.00	0.00	310.00	341.00	0.00	341.00	Added inflation and rounded up/down	10.00%
Use of Council Land – Travelling Fairs								
On site fee payable whether or not open to the public (including arrival and departure days)	60.00	0.00	60.00	66.00	0.00	66.00	Added inflation and rounded up/down	10.00%
On site fee payable whether or not open to the public (including arrival and departure days) Local Operator	20.00	0.00	20.00	22.00	0.00	22.00	Added inflation and rounded up/down	10.00%
Refundable deposit	615.00	0.00	615.00	676.50	0.00	676.50	Added inflation and rounded up/down	10.00%
Use of Council Land – Travelling Shows								
On site fee for days open to the public	206.20	0.00	206.20	226.90	0.00	226.90	Added inflation and rounded up/down	10.04%
On site fee payable when not open to the public (including arrival and departure days)	59.30	0.00	59.30	65.30	0.00	65.30	Added inflation and rounded up/down	10.12%
Refundable deposit	615.00	0.00	615.00	676.50	0.00	676.50	Added inflation and rounded up/down	10.00%
Use of Council Land – Events								
On site fee for small commercial events – day usage of open space	210.00	0.00	210.00	231.00	0.00	231.00	Added inflation and rounded up/down.	10.00%
On site fee for large commercial events – day usage of open space	Price on Application		Price on Application					
On site fee for enthusiast event – day usage of open space	105.00	0.00	105.00	115.50	0.00	115.50	Added inflation and rounded up/down	10.00%
On site fee for community/voluntary event – day usage of open space	0.00	0.00	0.00	0.00	0.00	0.00	Added inflation and rounded up/down	
Refundable deposit	205.00	0.00	205.00	225.50	0.00	225.50	Added inflation and rounded up/down	10.00%
Beach Hut Charges								
Locations now at Minster Leas and Leysdown								
Ground rental – beach hut owned	415.00	0.00	415.00	498.00	0.00	498.00	Increased charge	20.00%
Annual rental	1108.50	221.70	1,330.20	1219.30	243.86	1,463.16	Added inflation and rounded up/down	10.00%
Weekly rental	80.00	16.00	96.00	88.00	17.60	105.60	Added inflation and rounded up/down	10.00%
Refundable keys deposit	25.00	0.00	25.00	25.00	0.00	25.00	No need to increase	0.00%

	2022/23			2023/24			Comment 2023/24	Increase
	Charge	VAT 20%	Total Charge	Charge	VAT 20%	Total Charge		
	£	£	£	£	£	£		
Transfer of an owned beach hut licence	A fee of three times the ground rent or 10% of the sale value whichever is greatest			A fee of three times the ground rent or 10% of the sale value whichever is greatest				
Purchase of beach hut	Market price			Market price			Currently circa 13k	
Access Over Open Space Licence								
Used for residential properties requiring access over our land to undertake works/deliveries etc.								
Standard fee	67.00	0.00	67.00	73.70	0.00	73.70	Added inflation and rounded up/down	10.00%
Traffic Regulation Order Applications								
On application (yellow lines and changes to existing orders)								
Small (1-30 consultations)	1100.00	0.00	1,100.00	1210.00	0.00	1,210.00	Added inflation and rounded up/down	10.00%
Medium (31-50 consultations)	1300.00	0.00	1,300.00	1430.00	0.00	1,430.00	Added inflation and rounded up/down	10.00%
Large (50+ consultations)	1600.00	0.00	1,600.00	1760.00	0.00	1,760.00	Added inflation and rounded up/down	10.00%
On application (loading bays, single bays)								
Small (1-30 consultations)	520.00	0.00	520.00	575.00	0.00	575.00	Added inflation and rounded up/down	10.58%
Medium (31-50 consultations)	780.00	0.00	780.00	860.00	0.00	860.00	Added inflation and rounded up/down	10.26%
Large (50+ consultations)	1040.00	0.00	1,040.00	1150.00	0.00	1,150.00	Added inflation and rounded up/down	10.58%
No objections received (yellow lines and changes to existing orders)								
All size consultations	520.00	0.00	520.00	575.00	0.00	575.00	Added inflation and rounded up/down	10.58%
No objections received (loading bays, single bays)								
All size consultations	260.00	0.00	260.00	286.00	0.00	286.00	Added inflation and Increased	10.00%
Objections received (Joint Transportation Board report)								
All size consultations	260.00	0.00	260.00	286.00	0.00	286.00	Added inflation and Increased	10.00%
Progress/implement scheme (yellow lines and changes to existing orders)								
Small (1-30 consultations)	520.00	0.00	520.00	575.00	0.00	575.00	Added inflation and Increased	10.58%
Medium (31-50 consultations)	620.00	0.00	620.00	685.00	0.00	685.00	Added inflation and Increased	10.48%
Large (50+ consultations)	730.00	0.00	730.00	810.00	0.00	810.00	Added inflation and Increased	10.96%
Progress/implement scheme (loading bays, single bays)								
Small (1-30 consultations)	110.00	0.00	110.00	122.00	0.00	122.00	Added inflation and Increased	10.91%
Medium (31-50 consultations)	110.00	0.00	110.00	122.00	0.00	122.00	Added inflation and Increased	10.91%
Large (50+ consultations)	110.00	0.00	110.00	122.00	0.00	122.00	Added inflation and Increased	10.91%
Inclusion of new or amended waiting restrictions into Traffic Regulation Order	1100.00	0.00	1,100.00	1210.00	0.00	1,210.00	Added inflation and rounded up/down	10.00%
White Bar Markings								
Installation of new white bar marking across vehicle crossing	128.17	25.63	153.80	141.00	28.20	169.20	Added inflation and rounded up/down	10.01%
Re-painting existing white bar marking across vehicle crossing	106.75	21.35	128.10	118.00	23.60	141.60	Added inflation and rounded up/down	10.54%
Installation of Advisory Bays on Private Lane (e.g. Disabled Bay in Housing Association Car Park)								
Installation of Advisory Parking Bay on Private Land	100.00	0.00	100.00	110.00	0.00	110.00	Added inflation and rounded up/down	10.00%

	2022/23			2023/24			Comment 2023/24	Increase
	Charge	VAT 20%	Total Charge	Charge	VAT 20%	Total Charge		
	£	£	£	£	£	£		
Street Naming & Numbering								
Changing or requesting new property	75.00	0.00	75.00	82.50	0.00	82.50	Added inflation and rounded up/down	10.00%
New street name	150.00	0.00	150.00	165.00	0.00	165.00	Added inflation and rounded up/down	10.00%
New street developments (4 or more properties/units) per property/unit with minimum charge of £180	50.00	0.00	50.00	55.00	0.00	55.00	Added inflation and rounded up/down	10.00%
Provision of historical information relating to street naming & numbering	30.00	0.00	30.00	33.00	0.00	33.00	Added inflation and rounded up/down	10.00%
Changing street name	700.00	0.00	700.00	770.00	0.00	770.00	Added inflation and rounded up/down	10.00%
Harbour Mooring Fees								
Faversham Town Quay per night	7.75	1.55	9.30	8.60	1.72	10.32	Added inflation and rounded up/down	10.97%
Garden Waste Subscription (brown bins – domestic)								
Fortnightly collection of garden waste (excluding Christmas where service is suspended for 2 weeks). Fee includes hire of bin. Price is per annum	45.00	0.00	45.00	55.00	0.00	55.00	Proposed increase.	22.22%
Bulky Waste Collections								
Charge covers up to 4 bulky items. If white goods, charge covers only one item.	26.00	0.00	26.00	30.00	0.00	30.00	Higher inflation added due to waste contract indexation and amendment to simplify criteria including TV's and microwaves no longer being a separate chargeable item and now included in the four items. Ashford BC proposing similar amendments.	15.38%
Wheeled Bins								
Wheeled bins 140 litre	41.10	0.00	41.10	45.50	0.00	45.50	These are the prices for bins for new developments. These bins are provided and paid by the developer prior to new residents moving in.	10.71%
Wheeled bins 180 litre	46.60	0.00	46.60	51.50	0.00	51.50	As above	10.52%
Wheeled bins 240 litre	46.60	0.00	46.60	51.50	0.00	51.50	As above	10.52%
Wheeled bins 1,100 litre	451.80	0.00	451.80	497.00	0.00	497.00	As above	10.00%
Food waste container 23 litre	10.80	0.00	10.80	11.90	0.00	11.90	As above	10.19%
Kitchen caddy 5 litre	5.40	0.00	5.40	5.95	0.00	5.95	As above	10.19%
Replacement domestic 180 litre or 240 litre refuse or recycling bin if damaged, lost or stolen (unless damaged during emptying by contractor). This fee includes delivery of new bin and removal/ disposal of old bin.	30.00	0.00	30.00	30.00	0.00	30.00	The nominal charge has been effective at reducing demand for replacment bins. Therefore it is recommended to keep this at £30 for 2023/24	0.00%
Note: Wheeled bins are non-vatable when supplied directly to a householder for								
Additional Litter Bins (each)								
145 litre galvanised (fee does not include emptying the bin)	375.00	75.00	450.00	495.00	99.00	594.00	Increased charge	32.00%
Bin Store Clearance								
Per occasion	129.90	0.00	129.90	175.00	0.00	175.00	These businesses are able to select which contractor they choose to use. The uplift reflects the updated contractor costs and council administration duties.	34.72%
Wheeled Bins for Community Events								

	2022/23			2023/24			Comment 2023/24	Increase
	Charge	VAT 20%	Total Charge	Charge	VAT 20%	Total Charge		
	£	£	£	£	£	£		
Provision of wheeled bins for events (cost per occasion) – delivery/ collection charge	85.67	17.13	102.80	113.50	0.00	113.50	Increased charge	10.41%
Wheeled bin hire (cost per bin)	10.83	2.17	13.00	14.30	0.00	14.30	Increased charge	10.00%
Servicing of bins during event	Price on application		Price on application					
Radar Key for Disabled Toilets								
Fee	3.00	0.00	3.00	3.00	0.00	3.00	Very few sold.	0.00%
Environmental – Fixed Penalty Notices (FPN)								
Fly tipping*	400.00	0.00	400.00	400.00	0.00	400.00	Already set at maximum permitted.	0.00%
Householders duty of care – lack of care in disposal of waste*	400.00	0.00	400.00	400.00	0.00	400.00	Already set at maximum permitted.	0.00%
Refuse left out inappropriately	80.00	0.00	80.00	80.00	0.00	80.00	Already set at maximum permitted.	0.00%
Littering and graffiti	150.00	0.00	150.00	150.00	0.00	150.00	Already set at maximum permitted.	0.00%
Fly posting	150.00	0.00	150.00	150.00	0.00	150.00	Already set at maximum permitted.	0.00%
Waste carrier offences	300.00	0.00	300.00	300.00	0.00	300.00	Already set at maximum permitted.	0.00%
Failure to comply with a Community Protection Notice	100.00	0.00	100.00	100.00	0.00	100.00	Already set at maximum permitted.	0.00%
Breach of any Public Space Protection Orders (PSPOs)	100.00	0.00	100.00	100.00	0.00	100.00	Already set at maximum permitted.	0.00%
*Reduced to £300.00 if paid in full within 10 days								
All of these Environmental FPN's are at the maximum allowed by the Government banding								
Animal Welfare Licensing								
The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations								
Part A - Covers the application and authorisation process.								
Part B - Is the cost for administering and enforcing the legislative framework.								
Boarding in Kennels for Dogs, Boarding for Cats, Day Care for Dogs, Home Breeding Dogs and Selling Animals as Pets (This fee applies to both arranging the provision of accommodation for other people's dogs and/or host families where dogs are boarded within the Borough.)								
Part A ¹	217.60	0.00	217.60	239.40	0.00	239.40	Increased charge, rounded up to the next 10p	10.02%
Part B								
1 Star and 2 Star establishments - 1 year licence	174.30	0.00	174.30	192.00	0.00	192.00	Increased charge, rounded up to the next 10p	10.15%
3 Star and 4 Star establishments - 2 year licence	290.80	0.00	290.80	320.00	0.00	320.00	Increased charge, rounded up to the next 10p	10.04%
5 Star establishments - 3 year licence	407.30	0.00	407.30	449.00	0.00	449.00	Increased charge, rounded up to the next 10p	10.24%
Hiring of Horses								
Part A ¹	217.60	0.00	217.60	239.40	0.00	239.40	Increased charge, rounded up to the next 10p	10.02%
Part B								
1 Star and 2 Star establishments - 1 year licence ³	174.30	0.00	174.30	192.00	0.00	192.00	Increased charge, rounded up to the next 10p	10.15%
3 Star and 4 Star establishments - 2 year licence ²	290.80	0.00	290.80	320.00	0.00	320.00	Increased charge, rounded up to the next 10p	10.04%
5 Star establishments - 3 year licence ²	407.30	0.00	407.30	449.00	0.00	449.00	Increased charge, rounded up to the next 10p	10.24%
Keeping or Training Animals for Exhibition								
Part A								

	2022/23			2023/24			Comment 2023/24	Increase
	Charge	VAT 20%	Total Charge	Charge	VAT 20%	Total Charge		
	£	£	£	£	£	£		
For a 3 year licence ¹	217.60	0.00	217.60	240.00	0.00	240.00	Increased charge, rounded up to the next 10p	10.29%
Part B								
For a 3 year licence ³	407.30	0.00	407.30	449.00	0.00	449.00	Increased charge, rounded up to the next 10p	10.24%
Dangerous Wild Animal Licence								
Part A								
For a 2 year licence ¹	217.60	0.00	217.60	239.50	0.00	239.50	Increased charge, rounded up to the next 10p	10.06%
Part B								
For a 2 year licence ³	290.80	0.00	290.80	320.00	0.00	320.00	Increased charge, rounded up to the next 10p	10.04%
Zoo Licence (Please discuss your application with the Animal Control Officer prior to applying for a licence.)								
Part A								
For a 4 year licence ²	979.60	0.00	979.60	1078.00	0.00	1,078.00	Increased charge, rounded up to the next 10p	10.04%
Part B								
For a 4 year licence ³	541.80	0.00	541.80	596.00	0.00	596.00	Increased charge, rounded up to the next 10p	10.00%
¹ Plus vet fees based upon an hourly rate (including travel time)								
² Plus vet fees for an initial inspection based upon an hourly rate (including travel time)								
³ Plus annual vet fees based upon an hourly rate (including travel time)								
Other Charges								
Licence renewals	charged as new applications			charged as new applications				
Request for re-inspection (for all licences) (plus vet fees if applicable)	92.80	0.00	92.80	102.10	0.00	102.10	Increased charge, rounded up to the next 10p	10.02%
Requests for Variations								
Administration amendment only	35.10	0.00	35.10	38.70	0.00	38.70	Increased charge, rounded up to the next 10p	10.26%
Inspector visit (if required) (additional to administration charge)	57.70	0.00	57.70	63.50	0.00	63.50	Increased charge, rounded up to the next 10p	10.05%
Vet fees	hourly rate plus travel time			hourly rate plus travel time				
Stray Dog Collection								
Statutory charge as per legislation	25.00	0.00	25.00	25.00	0.00	25.00	This fee is dictated by legislation.	0.00%
Additional fee for collecting/returning stray dogs	35.90	0.00	35.90	39.50	0.00	39.50	Increased charge, rounded up to the next 10p	10.03%
Out of hours additional fee for collecting/ returning stray dogs	46.10	0.00	46.10	50.80	0.00	50.80	Increased charge, rounded up to the next 10p	10.20%
Transport fee for returning dog to owner after a kennel stay	30.80	0.00	30.80	33.90	0.00	33.90	Increased charge, rounded up to the next 10p	10.06%
Pest Control								
Rats (per visit) with a minimum of 2 visits required	25.58	5.12	30.70	28.00	5.60	33.60	These figures are set at a competitive rate and need to remain consistent with MBC as we share a contractor.	9.45%
Mice (per visit) with a minimum of 2 visits required	25.58	5.12	30.70	28.00	5.60	33.60	As above	9.45%
Wasps per nest	52.17	10.43	62.60	57.17	11.43	68.60	As above	9.59%
Wasps per additional nest	9.42	1.88	11.30	10.33	2.07	12.40	As above	9.70%
Fleas and other household pests (up to 6 rooms)	60.58	12.12	72.70	66.33	13.27	79.60	As above	9.49%
Each additional room (up to 4)	9.42	1.88	11.30	10.33	2.07	12.40	As above	9.70%
Cockroaches in domestic premises (up to 6 rooms)	60.58	12.12	72.70	66.33	13.27	79.60	As above	9.49%

	2022/23			2023/24			Comment 2023/24	Increase
	Charge	VAT 20%	Total Charge	Charge	VAT 20%	Total Charge		
	£	£	£	£	£	£		
Each additional room (up to 4)	9.42	1.88	11.30	10.33	2.07	12.40	As above	9.70%
Ants, insects etc.	26.50	5.30	31.80	29.00	5.80	34.80	As above	9.43%
Bed bugs (up to 4 bedroom house). Anything larger will require a survey	244.50	48.90	293.40	267.50	53.50	321.00	As above	9.41%
Hourly charge for treatments carried out on industrial and commercial properties (hourly rate)	To be quoted by contractors on a job by job basis so as to remain competitive			To be quoted by contractors on a job by job basis so as to remain competitive				
For treatments outside of normal office hours (hourly rate)	As above			As above				
Woodworm, birds, death watch beetle, foxes, moles & squirrels	Price on application (surveys required)			Price on application (surveys required)				
Environmental Health								
(T Beattie)								
Food Export Certificate								
For businesses already in receipt of Export Health Certificate (EHC) issued by Swale BC	124.00	0.00	124.00	137.00	0.00	137.00	Service currently suspended.	10.48%
For new businesses applying for export certificates	257.00	0.00	257.00	284.00	0.00	284.00	as above	10.51%
Admin charge for changes to certificate	26.00	0.00	26.00	27.00	0.00	27.00	as above	3.85%
Sampling associated with Export Health Certificates (per hour)	55.00	11.00	66.00	65.83	13.17	79.00	Revision of hourly rate costs	19.69%
EHC for transit to destination country	36.00	0.00	36.00	39.60	0.00	39.60	Service currently suspended.	10.00%
Voluntary Surrender of Food								
Charge for food unfit for human consumption or unsuitable for sale	210.00	0.00	210.00	231.00	0.00	231.00	Minimal requests. None issued in 2021/22 or to date in 22/23.	10.00%
Chartered Institute of Environmental Health (CIEH) Level 2 Award Training in Food Safety in Catering								
Fee charged to food handlers for training in food hygiene	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
Food Hygiene Rating Scheme								
Fee to food businesses for re-inspection and re-scoring	168.00	0.00	168.00	185.00	0.00	185.00	Increased charge	10.12%
Food Business Advice								
Food hygiene advice (per hour)	55.00	11.00	66.00	65.83	13.17	79.00	Revision of hourly rate costs	19.69%
Registration Fee under the Local Government (Miscellaneous Provision) Act								
(Relates to establishments offering cosmetic piercing, electrolysis, tattooing or acupuncture)								
Standard fee	328.00	0.00	328.00	338.00	0.00	338.00	Reduced increase due to process changes and reduction on administration time.	3.05%

	2022/23			2023/24			Comment 2023/24	Increase
	Charge	VAT 20%	Total Charge	Charge	VAT 20%	Total Charge		
	£	£	£	£	£	£		
Supplementary treatment registration fee (for additional beauty treatment registration inspection either at or after initial registration)	56.00	0.00	56.00	61.70	0.00	61.70	Increased charge	10.18%
Tattoo and Beauty Treatment Events (falling within the Local Government (Miscellaneous Provisions) Act)	205.00	0.00	205.00	226.00	0.00	226.00	Increased charge	10.24%
Tattoo and Beauty Treatment Event charge for Artists (new artist registrations)	25.00	0.00	25.00	27.50	0.00	27.50	Increased charge	10.00%
Requests for Environmental Information (e.g. Contaminated land)								
Charge per hour	20.83	4.17	25.00	23.00	4.60	27.60	fee increase as none for service over last 7 years	10.42%
Requests for Enhanced Environmental Information for Contaminated Land and Professional Opinion								
Charge per hour	55.00	11.00	66.00	65.83	13.17	79.00	Revision of hourly rate costs	19.69%
Charges for photocopying apply at 10p per page plus postage								
Pre-Application Consultation for Environmental Health Advice for Acoustics, Air Quality, Contaminated Land Assessments								
Charge per hour	55.00	11.00	66.00	65.83	13.17	79.00	as above	19.69%
Private Water Supplies Regulations 2016 & 2018 Amendments								
Risk assessment (hourly rate)	55.00	11.00	66.00	65.83	13.17	79.00	as above	19.69%
Sampling (hourly rate)	55.00	11.00	66.00	65.83	13.17	79.00	as above	19.69%
Investigation (hourly rate)	55.00	11.00	66.00	65.83	13.17	79.00	as above	19.69%
Derogation request	55.00	11.00	66.00	65.83	13.17	79.00	As above	19.69%
Analysis – Group A	n/a	n/a	n/a	n/a	n/a	n/a		
Analysis – Group B	n/a	n/a	n/a	n/a	n/a	n/a		
Analysis – audit monitoring	n/a	n/a	n/a	n/a	n/a	n/a		
Housing & Community Services								
(S Curtis)								
Taxi Licensing								
Vehicle licence for 1 year	290.00	0.00	290.00	290.00	0.00	290.00	No increase recommended this year due to other policy changes that will impact upon taxi drivers.	0.00%
Private Hire operator licence valid for 5 years	430.00	0.00	430.00	430.00	0.00	430.00	No increase recommended this year due to other policy changes that will impact upon taxi drivers.	0.00%
Licence and plate for temporary hire vehicle	40.00	0.00	40.00	40.00	0.00	40.00	No increase recommended this year due to other policy changes that will impact upon taxi drivers.	0.00%
Knowledge test – initial	25.00	0.00	25.00	25.00	0.00	25.00	No increase recommended this year due to other policy changes that will impact upon taxi drivers.	0.00%
Knowledge test – re-sit	25.00	0.00	25.00	25.00	0.00	25.00	No increase recommended this year due to other policy changes that will impact upon taxi drivers.	0.00%
Dual / Private Hire Drivers Badge for 1 year (for medical or over 70 years of age)	50.00	0.00	50.00	50.00	0.00	50.00	No increase recommended this year due to other policy changes that will impact upon taxi drivers.	0.00%
Upgrade Private Hire Drivers Badge to a Dual Badge	35.00	0.00	35.00	35.00	0.00	35.00	No increase recommended this year due to other policy changes that will impact upon taxi drivers.	0.00%
Dual / Private Hire Drivers Badge for 3 years	150.00	0.00	150.00	150.00	0.00	150.00	No increase recommended this year due to other policy changes that will impact upon taxi drivers.	0.00%

	2022/23			2023/24			Comment 2023/24	Increase
	Charge	VAT 20%	Total Charge	Charge	VAT 20%	Total Charge		
	£	£	£	£	£	£		
Non-refundable plate fee (plate number only issued once)	50.00	0.00	50.00	50.00	0.00	50.00	No increase recommended this year due to other policy changes that will impact upon taxi drivers.	0.00%
Replacement plate	15.00	0.00	15.00	15.00	0.00	15.00	No increase recommended this year due to other policy changes that will impact upon taxi drivers.	0.00%
Change of address	10.00	0.00	10.00	10.00	0.00	10.00	No increase recommended this year due to other policy changes that will impact upon taxi drivers.	0.00%
Change of ownership licensed vehicle	35.00	0.00	35.00	35.00	0.00	35.00	No increase recommended this year due to other policy changes that will impact upon taxi drivers.	0.00%
Dual / Private Hire Drivers badge replacement	10.00	0.00	10.00	10.00	0.00	10.00	No increase recommended this year due to other policy changes that will impact upon taxi drivers.	0.00%
Replacement paper licence certificate	10.00	0.00	10.00	10.00	0.00	10.00	No increase recommended this year due to other policy changes that will impact upon taxi drivers.	0.00%
Change of vehicle on an existing plate	80.00	0.00	80.00	80.00	0.00	80.00	No increase recommended this year due to other policy changes that will impact upon taxi drivers.	0.00%
Street Trading Licensing								
Annual consents (not events)	130.00	0.00	130.00	143.00	0.00	143.00	10% inflationary increase applied	10.00%
6 month consents (not events)	65.00	0.00	65.00	71.50	0.00	71.50	10% inflationary increase applied	10.00%
One off consent	10.00	0.00	10.00	10.00	0.00	10.00	To be decided at Licensing Committee of 15th February 2023	0.00%
Assistants Badge	15.00	0.00	15.00	16.50	0.00	16.50	10% inflationary increase applied	10.00%
Gambling Licensing								
New Applications/Applications for Provisional Statement								
Small casino	8000.00	0.00	8,000.00	8000.00	0.00	8,000.00	Discretionary to a Statutory Maximum £8,000.	0.00%
Large casino	10000.00	0.00	10,000.00	10000.00	0.00	10,000.00	Discretionary to a Statutory Maximum £10,000.	0.00%
Bingo club	2449.00	0.00	2,449.00	3500.00	0.00	3,500.00	Increased to Statutory Maximum £3,500.	42.92%
Betting premises	3000.00	0.00	3,000.00	3000.00	0.00	3,000.00	Discretionary to a Statutory Maximum £3,000.	0.00%
Tracks	2500.00	0.00	2,500.00	2500.00	0.00	2,500.00	Discretionary to a Statutory Maximum £2,500.	0.00%
Family entertainment centres	1913.00	0.00	1,913.00	2000.00	0.00	2,000.00	Increased to Statutory Maximum £2,000.	4.55%
Adult gaming centre	2000.00	0.00	2,000.00	2000.00	0.00	2,000.00	Discretionary to a Statutory Maximum £2,000	0.00%
Temporary use notice	263.00	0.00	263.00	500.00	0.00	500.00	Increased to Statutory Maximum £500.	90.11%
Licence Applications (Provisional Statement Holders)								
Small casino	3000.00	0.00	3,000.00	3000.00	0.00	3,000.00	Discretionary to a Statutory Maximum £3,000.	0.00%
Large casino	5000.00	0.00	5,000.00	5000.00	0.00	5,000.00	Discretionary to a Statutory Maximum £5,000.	0.00%
Bingo club	1010.60	0.00	1,010.60	1200.00	0.00	1,200.00	Increased to Statutory Maximum £1,200.	18.74%
Betting premises	1200.00	0.00	1,200.00	1200.00	0.00	1,200.00	Discretionary to a Statutory Maximum £1,200.	0.00%
Tracks	950.00	0.00	950.00	950.00	0.00	950.00	Discretionary to a Statutory Maximum £950.	0.00%
Family entertainment centre	840.40	0.00	840.40	950.00	0.00	950.00	Increased to Statutory Maximum £950.	13.04%
Adult gaming centre	1200.00	0.00	1,200.00	1200.00	0.00	1,200.00	Discretionary to a Statutory Maximum £1,200.	0.00%
Annual Fee								
Small casino	5000.00	0.00	5,000.00	5000.00	0.00	5,000.00	Discretionary to a Statutory Maximum £5,000.	0.00%
Large casino	10000.00	0.00	10,000.00	10000.00	0.00	10,000.00	Discretionary to a Statutory Maximum £10,000.	0.00%
Bingo club	758.00	0.00	758.00	1000.00	0.00	1,000.00	Increased to Statutory Maximum £1,000.	31.93%
Betting premises	600.00	0.00	600.00	600.00	0.00	600.00	Discretionary to a Statutory Maximum £600.	0.00%
Tracks	1000.00	0.00	1,000.00	1000.00	0.00	1,000.00	Discretionary to a Statutory Maximum £1,000.	0.00%
Family entertainment centres	660.00	0.00	660.00	750.00	0.00	750.00	Increased to Statutory Maximum £750.	13.64%
Adult gaming centre	1000.00	0.00	1,000.00	1000.00	0.00	1,000.00	Discretionary to a Statutory Maximum £1,000.	0.00%
Application to Vary								
Small casino	4000.00	0.00	4,000.00	4000.00	0.00	4,000.00	Discretionary to a Statutory Maximum £4,000.	0.00%

	2022/23			2023/24			Comment 2023/24	Increase
	Charge	VAT 20%	Total Charge	Charge	VAT 20%	Total Charge		
	£	£	£	£	£	£		
Large casino	5000.00	0.00	5,000.00	5000.00	0.00	5,000.00	Discretionary to a Statutory Maximum £5,000.	0.00%
Bingo club	1670.00	0.00	1,670.00	1750.00	0.00	1,750.00	Increased to Statutory Maximum £1,750.	4.79%
Betting premises	1500.00	0.00	1,500.00	1500.00	0.00	1,500.00	Discretionary to a Statutory Maximum £1,500.	0.00%
Tracks	1250.00	0.00	1,250.00	1250.00	0.00	1,250.00	Discretionary to a Statutory Maximum £1,250.	0.00%
Family entertainment centres	866.00	0.00	866.00	1000.00	0.00	1,000.00	Increased to Statutory Maximum £1,000.	15.47%
Adult gaming centre	1000.00	0.00	1,000.00	1000.00	0.00	1,000.00	Discretionary to a Statutory Maximum £1,000.	0.00%
Copy licence	25.00	0.00	25.00	25.00	0.00	25.00	Discretionary to a Statutory Maximum £25.	0.00%
Notification of change	36.00	0.00	36.00	50.00	0.00	50.00	Discretionary to a Statutory Maximum £50.	38.89%
Application to Transfer a Licence								
Small casino	1800.00	0.00	1,800.00	1800.00	0.00	1,800.00	Discretionary to a Statutory Maximum £1,800.	0.00%
Large casino	2150.00	0.00	2,150.00	2150.00	0.00	2,150.00	Discretionary to a Statutory Maximum £2,150.	0.00%
Bingo club	1010.60	0.00	1,010.60	1200.00	0.00	1,200.00	Increased to Statutory Maximum £1,200.	18.74%
Betting premises	1200.00	0.00	1,200.00	1200.00	0.00	1,200.00	Discretionary to a Statutory Maximum £1,200.	0.00%
Tracks	950.00	0.00	950.00	950.00	0.00	950.00	Discretionary to a Statutory Maximum £950.	0.00%
Family entertainment centres	928.00	0.00	928.00	950.00	0.00	950.00	Increased to Statutory Maximum £950.	2.37%
Adult gaming centre	1200.00	0.00	1,200.00	1200.00	0.00	1,200.00	Discretionary to a Statutory Maximum £1,200.	0.00%
Application for Re-instatement								
Small casino	1800.00	0.00	1,800.00	1800.00	0.00	1,800.00	Discretionary to a Statutory Maximum £1,800.	0.00%
Large casino	2150.00	0.00	2,150.00	2150.00	0.00	2,150.00	Discretionary to a Statutory Maximum £2,150.	0.00%
Bingo club	1010.60	0.00	1,010.60	1200.00	0.00	1,200.00	Increased to Statutory Maximum £1,200.	18.74%
Betting premises	1200.00	0.00	1,200.00	1200.00	0.00	1,200.00	Discretionary to a Statutory Maximum £1,200.	0.00%
Tracks	950.00	0.00	950.00	950.00	0.00	950.00	Discretionary to a Statutory Maximum £950.	0.00%
Family entertainment centres	928.00	0.00	928.00	950.00	0.00	950.00	Increased to Statutory Maximum £950.	2.37%
Adult gaming centre	1200.00	0.00	1,200.00	1200.00	0.00	1,200.00	Discretionary to a Statutory Maximum £1,200.	0.00%
Sex Establishment Licensing (sex shop, sex cinema and sex encounter venue)								
Application fee and 1 st licence	4522.00	0.00	4,522.00	4974.00	0.00	4,974.00	10% inflationary increase applied.	10.00%
Annual licence renewal	701.20	0.00	701.20	772.00	0.00	772.00	As above. Rounded up	10.10%
Application to vary	809.40	0.00	809.40	891.00	0.00	891.00	As above. Rounded down	10.08%
Transfer of licence	31.00	0.00	31.00	34.10	0.00	34.10	As above. Rounded up	10.00%
Duplicate licence	15.50	0.00	15.50	17.10	0.00	17.10	As above. Rounded down	10.32%
Scrap Metal Dealers Licensing								
Site licence	484.60	0.00	484.60	535.00	0.00	535.00	10% inflationary increase applied. Rounded down	10.40%
Site licence renewal	464.00	0.00	464.00	511.00	0.00	511.00	As above. Rounded down	10.13%
Collections licence, grant or renewal	226.80	0.00	226.80	250.00	0.00	250.00	As above. Rounded up	10.23%
Variation – collector to site	77.40	0.00	77.40	86.00	0.00	86.00	As above. Rounded up	11.11%
Variation – site to collector	56.70	0.00	56.70	63.00	0.00	63.00	As above. Rounded up	11.11%
Variation (minor administration, such as change of address)	36.10	0.00	36.10	40.00	0.00	40.00	As above. Rounded up	10.80%
Change of site manager	108.20	0.00	108.20	120.00	0.00	120.00	As above. Rounded up	10.91%
Pleasure Boat Licence								
Licence	149.60	0.00	149.60	165.00	0.00	165.00	10% inflationary increase applied. Rounded up	10.29%
Pavement Licence								
Application Fee	100.00	0.00	100.00	100.00	0.00	100.00	Discretionary to a Statutory Maximum of £100.	0.00%
CCTV Services (S Curtis)								
Swale Radio Link Annual Charge								
Charities	N/A	N/A	N/A	150.00	30.00	180.00	Scheme only introduced in August 22	

	2022/23			2023/24			Comment 2023/24	Increase
	Charge	VAT 20%	Total Charge	Charge	VAT 20%	Total Charge		
	£	£	£	£	£	£		
Independent Businesses	N/A	N/A	N/A	200.00	40.00	240.00	Scheme only introduced in August 22	
Large Organisation	N/A	N/A	N/A	350.00	70.00	420.00	Scheme only introduced in August 22	
Third Party Service Charges								
Insurance Company Footage Review	N/A	N/A	N/A	70.00	14.00	84.00	New charges agreed to be introduced by Communities Committee on 07/09/22	
CCTV Services which may include design, installation, monitoring, maintenance, upgrades and decommissioning	N/A	N/A	N/A	N/A	N/A	N/A	Charges to be determined by Head Housing/Communities and Director of Resources based upon service requested by third party	
Legal								
(C. Valmond)								
Legal Charges for Third Parties								
Hourly rate (no VAT)	225.00	0.00	225.00	225.00	0.00	225.00	No change	0.00%
Hourly rate (when VAT applicable)	225.00	45.00	270.00	225.00	45.00	270.00	No change	0.00%
Note: VAT may be chargeable depending on the nature of the transaction. VAT is not payable in relation to most income (as most income is S106 related, which								
Property								
J. Johnson								
Room Hire of Swale House								
Non-Commercial								
Council chamber (half day)	75.00	15.00	90.00	82.50	16.50	99.00	Nearest whole or half-pound amount to CPI increase applied.	10.00%
Council chamber (full day)	125.00	25.00	150.00	137.50	27.50	165.00	Process as above	10.00%
Committee room (half day)	50.00	10.00	60.00	55.00	11.00	66.00	Process as above	10.00%
Committee room (full day)	75.00	15.00	90.00	82.50	16.50	99.00	Process as above	10.00%
Assembly room (half day)	37.50	7.50	45.00	41.25	8.25	49.50	Process as above	10.00%
Assembly room (full day)	62.50	12.50	75.00	68.80	13.76	82.56	Process as above	10.08%
Commercial								
Council chamber (half day)	150.00	30.00	180.00	165.00	33.00	198.00	Process as above	10.00%
Council chamber (full day)	250.00	50.00	300.00	275.00	55.00	330.00	Process as above	10.00%
Committee room (half day)	100.00	20.00	120.00	110.00	22.00	132.00	Process as above	10.00%
Committee room (full day)	150.00	30.00	180.00	165.00	33.00	198.00	Process as above	10.00%
Assembly room (half day)	75.00	15.00	90.00	82.50	16.50	99.00	Process as above	10.00%
Assembly room (full day)	125.00	25.00	150.00	137.50	27.50	165.00	Process as above	10.00%
Landlord's Consent Fee								
Assignments, subletting, charging *	300.00	60.00	360.00	400.00	80.00	480.00	To make the fee more representative of actual cost	33.33%
Alterations *	300.00	60.00	360.00	400.00	80.00	480.00	To make the fee more representative of actual cost	33.33%
Commercial wayleaves / easements*	N/A	N/A	N/A	875.00	175.00	1,050.00	New charge to reflect resources required.	N/A
* VAT is only applicable if the rent is subject to VAT.								

FEES AND CHARGES SET NATIONALLY BY THE GOVERNMENT

Housing (C. Hudson)

Houses in Multiple Occupation Licensing

	2022/23			2023/24			Comment 2023/24	Increase
	Charge	VAT 20%	Total Charge	Charge	VAT 20%	Total Charge		
	£	£	£	£	£	£		
<i>New Application</i>								
Non-accredited landlord	724.30	0.00	724.30	792.40	0.00	792.40	Statute only allows for recovery of costs involved in processing applications; costs reflect officer time and relevant oncosts	9.40%
Accredited landlord	602.00	0.00	602.00	673.50	0.00	673.50	Statute only allows for recovery of costs involved in processing applications; costs reflect officer time and relevant oncosts and 15 % off for being accredited	11.88%
<i>Renewal of Application</i>								

	2022/23			2023/24			Comment 2023/24	Increase
	Charge	VAT 20%	Total Charge	Charge	VAT 20%	Total Charge		
	£	£	£	£	£	£		
Non-accredited landlord	567.70	0.00	567.70	621.00	0.00	621.00	Statute only allows for recovery of costs involved in processing applications; costs reflect officer time and relevant oncosts	9.39%
Accredited landlord	482.50	0.00	482.50	528.00	0.00	528.00	Statute only allows for recovery of costs involved in processing applications; costs reflect officer time and relevant oncosts and 15 % off for being accredited	9.43%
Mobile Home Site Licence Fee								
New Mobile Home Site Licence Application Fee								
1-5 mobile homes on site	156.80	0.00	156.80	171.60	0.00	171.60	Statute only allows for recovery of costs involved in managing and processing licence applications;	9.44%
6-24 mobile homes on site	215.20	0.00	215.20	235.50	0.00	235.50	Statute only allows for recovery of costs involved in managing and processing licence applications;	9.43%
25-99 mobile homes on site	273.70	0.00	273.70	299.50	0.00	299.50	Statute only allows for recovery of costs involved in managing and processing licence applications;	9.43%
100+ mobile homes on site	314.70	0.00	314.70	344.30	0.00	344.30	Statute only allows for recovery of costs involved in managing and processing licence applications;	9.41%
Annual Mobile Home Site Inspection Fee								
Relevant sites occupied solely by owners and family members	No charge			No charge			These sites once set up cause no additional work to the council	
1-5 mobile homes on site	No charge			No charge			These sites once set up cause no additional work to the council	
6-24 mobile homes on site	176.30	0.00	176.30	192.90	0.00	192.90	Statute only allows for recovery of costs involved in inspecting site and recovery of relevant administration costs, any excess charges would need to be taken into account in the following year and fees would need to be reduced or increased accordingly.	9.42%
25-99 mobile homes on site	211.20	0.00	211.20	231.00	0.00	231.00	Statute only allows for recovery of costs involved in inspecting site and recovery of relevant administration costs, any excess charges would need to be taken into account in the following year and fees would need to be reduced or increased accordingly.	9.38%
100+ mobile homes on site	254.90	0.00	254.90	278.90	0.00	278.90	Statute only allows for recovery of costs involved in inspecting site and recovery of relevant administration costs, any excess charges would need to be taken into account in the following year and fees would need to be reduced or increased accordingly.	9.42%
Fee to Transfer or Amend Mobile Home Site Licence								
Transfer or amend mobile home site licence	132.60	0.00	132.60	145.10	0.00	145.10	Statute only allows for recovery of costs involved in inspecting site and recovery of relevant administration costs, any excess charges would need to be taken into account in the following year and fees would need to be reduced or increased accordingly.	9.43%

	2022/23			2023/24			Comment 2023/24	Increase
	Charge	VAT 20%	Total Charge	Charge	VAT 20%	Total Charge		
	£	£	£	£	£	£		
Fee for the Deposit of Mobile Home Site Rules								
Deposit of mobile home site rules	186.90	0.00	186.90	204.50	0.00	204.50	Statute only allows for recovery of costs involved in inspecting site and recovery of relevant administration costs, any excess charges would need to be taken into account in the following year and fees would need to be reduced or increased accordingly.	9.42%
Smoke and Carbon Monoxide Regulations 2015								
Fine level progresses to maximum fine permitted (1st offence £1,500, 2nd £2,500, 3rd £5,000)								
Penalty charge for non-compliance of Smoke or CO Alarm Regulations	5000.00	0.00	5,000.00	5000.00	0.00	5,000.00	maximum fine set by statute	0.00%
The Redress Scheme for Lettings Agency Work & Management Work Order 2014								
Fine level progresses to maximum fine permitted (1st offence £2,500, 2nd £5,000)								
Penalty charge for non-compliance of Redress Scheme for Letting Agents Order	5000.00	0.00	5,000.00	5000.00	0.00	5,000.00	maximum fine set by statute	0.00%
Non-Compliance with Minimum Energy Standards in Private Rented Properties								
Breaching the ban on letting a property with an F or G rating for less than 3 months								
(Statutory Maximum £2,000)								
First offence £1,000 (or £750 if paid within 21 days)	1000.00	0.00	1,000.00	1000.00	0.00	1,000.00	maximum fine set by statute	0.00%
All other offences £2,000 (or £1,500 if paid within 21 days)	2000.00	0.00	2,000.00	2000.00	0.00	2,000.00	maximum fine set by statute	0.00%
Breaching the ban on letting a property with an F or G rating for more than three months								
(Statutory Maximum £4,000)								
First offence £2,000 (or £1,500 if paid within 21 days)	2000.00	0.00	2,000.00	2000.00	0.00	2,000.00	maximum fine set by statute	0.00%
All other offences £4,000 (or £3,000 if paid within 21 days)	4000.00	0.00	4,000.00	4000.00	0.00	4,000.00	maximum fine set by statute	0.00%
Registering false or misleading information on the Private Rented Sector Exemptions Register								

	2022/23			2023/24			Comment 2023/24	Increase
	Charge	VAT 20%	Total Charge	Charge	VAT 20%	Total Charge		
	£	£	£	£	£	£		
(Statutory Maximum £1,000)								
First offence £500 (or £375 if paid within 21 days)	500.00	0.00	500.00	500.00	0.00	500.00	maximum fine set by statute	0.00%
All other offences £2,000 (or £1,500 if paid within 21 days)	2000.00	0.00	2,000.00	2000.00	0.00	2,000.00	maximum fine set by statute	0.00%
Failing to provide information to the council demanded by a Compliance Notice								
(Statutory Maximum £2,000)								
First offence £1,000 (or £750 if paid within 21 days)	1000.00	0.00	1,000.00	1000.00	0.00	1,000.00	maximum fine set by statute	0.00%
All other offences £2,000 (or £1,500 if paid within 21 days)	2000.00	0.00	2,000.00	2000.00	0.00	2,000.00	maximum fine set by statute	0.00%
Planning (Flo Churchill)								
Planning Fees	The full details of current Planning fees can be found on https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf							
Environmental Health								
(T Beattie)								
Public Health Control of Diseases Act 1984								
Various Fixed Penalty Notices (FPN's) issues under the Coronavirus legislation								
Pollution Prevention Control (PPC)								
A2 Process Application Fees								
A2 New application	3363.00	0.00	3,363.00	3363.00	0.00	3,363.00	Statutory charges	0.00%
Additional fee for operating without a permit (A2 and Standard Part B)	1188.00	0.00	1,188.00	1188.00	0.00	1,188.00	As above	0.00%
A2 Process Subsistence Fees								
A2 Low	1447.00	0.00	1,447.00	1447.00	0.00	1,447.00	As above	0.00%
A2 Medium	1610.00	0.00	1,610.00	1610.00	0.00	1,610.00	As above	0.00%
A2 High	1747.00	0.00	1,747.00	1747.00	0.00	1,747.00	As above	0.00%
A2 Low (E-PRTR)	1551.00	0.00	1,551.00	1551.00	0.00	1,551.00	As above	0.00%
A2 Medium (E-PRTR)	1715.00	0.00	1,715.00	1715.00	0.00	1,715.00	As above	0.00%
A3 High (E-PRTR)	2438.00	0.00	2,438.00	2438.00	0.00	2,438.00	As above	0.00%
Part B Process Application Fees								
Part B (Standard Process)	1650.00	0.00	1,650.00	1650.00	0.00	1,650.00	As above	0.00%
Part B Standard Process Subsistence Fees								
Part B Subsistence low	772.00	0.00	772.00	772.00	0.00	772.00	As above	0.00%
Part B Subsistence medium	1161.00	0.00	1,161.00	1161.00	0.00	1,161.00	As above	0.00%
Part B Subsistence high	1747.00	0.00	1,747.00	1747.00	0.00	1,747.00	As above	0.00%
Part B Reduced Fee Application Fees (including car re-sprayers)								
Reduced fee application fee	362.00	0.00	362.00	362.00	0.00	362.00	As above	0.00%
Part B Reduced Fee Subsistence Fees (including car re-sprayers)								
Reduced fee subsistence low	228.00	0.00	228.00	228.00	0.00	228.00	As above	0.00%
Reduced fee subsistence medium	365.00	0.00	365.00	365.00	0.00	365.00	As above	0.00%
Reduced fee subsistence high	548.00	0.00	548.00	548.00	0.00	548.00	As above	0.00%
Petrol Vapour Recovery I and Dry Cleaners Application Fees								
PVR I & DC New Application	155.00	0.00	155.00	155.00	0.00	155.00	As above	0.00%

	2022/23			2023/24			Comment 2023/24	Increase
	Charge	VAT 20%	Total Charge	Charge	VAT 20%	Total Charge		
	£	£	£	£	£	£		
Petrol Vapour Recovery I and Dry Cleaners Subsistence Fees								
PVR I and DC subsistence fees low	79.00	0.00	79.00	79.00	0.00	79.00	As above	0.00%
PVR I and DC subsistence fees medium	158.00	0.00	158.00	158.00	0.00	158.00	As above	0.00%
PVR I and DC subsistence fees high	237.00	0.00	237.00	237.00	0.00	237.00	As above	0.00%
Petrol Vapour Recovery I & II Combined Application Fees								
PVR I & II Application Fees	257.00	0.00	257.00	257.00	0.00	257.00	As above	0.00%
Petrol Vapour Recovery I & II Combined Subsistence Fees								
PVR I & II Subsistence low	113.00	0.00	113.00	113.00	0.00	113.00	As above	0.00%
PVR I & II Subsistence medium	226.00	0.00	226.00	226.00	0.00	226.00	As above	0.00%
PVR I & II Subsistence high	341.00	0.00	341.00	341.00	0.00	341.00	As above	0.00%
Part B Mobile Concrete Crusher Plant – Application Fee per Number of Permits								
1 – 2	1650.00	0.00	1,650.00	1650.00	0.00	1,650.00	As above	0.00%
3 – 7	985.00	0.00	985.00	985.00	0.00	985.00	As above	0.00%
8 or more	498.00	0.00	498.00	498.00	0.00	498.00	As above	0.00%
Part B Mobile Concrete Crusher Plant – Subsistence Fee per Number of Permits								
1 – 2 Low	626.00	0.00	626.00	626.00	0.00	626.00	As above	0.00%
1 – 2 Medium	1034.00	0.00	1,034.00	1034.00	0.00	1,034.00	As above	0.00%
1 – 2 High	1551.00	0.00	1,551.00	1551.00	0.00	1,551.00	As above	0.00%
3 – 7 Low	385.00	0.00	385.00	385.00	0.00	385.00	As above	0.00%
3 – 7 Medium	617.00	0.00	617.00	617.00	0.00	617.00	As above	0.00%
3 – 7 High	924.00	0.00	924.00	924.00	0.00	924.00	As above	0.00%
8 or over Low	198.00	0.00	198.00	198.00	0.00	198.00	As above	0.00%
8 or over Medium	316.00	0.00	316.00	316.00	0.00	316.00	As above	0.00%
8 or over High	473.00	0.00	473.00	473.00	0.00	473.00	As above	0.00%
Late Payment of Subsistence Fee								
All Permits	52.00	0.00	52.00	52.00	0.00	52.00	As above	0.00%
Operating without a Permit Fee								
Reduced Fee Activities	71.00	0.00	71.00	71.00	0.00	71.00	As above	0.00%
Standard Part B and A2	1188.00	0.00	1,188.00	1188.00	0.00	1,188.00	As above	0.00%
Electoral Services (D Clifford)								
Purchase of Electoral Register								
Full Register and the Notices of Alteration								
Hard copies (standard charge) plus charge (a) below	10.00	0.00	10.00	10.00	0.00	10.00	Statutory charges.	0.00%
(a) charge for each 1,000 entries	5.00	0.00	5.00	5.00	0.00	5.00	As above.	0.00%
Data format (standard charge) plus charge (b) below	20.00	0.00	20.00	20.00	0.00	20.00	As above.	0.00%
(b) charge for each 1,000 entries	1.50	0.00	1.50	1.50	0.00	1.50	As above.	0.00%
List of Overseas Electors								
Hard copies (standard charge) plus charge (c) below	10.00	0.00	10.00	10.00	0.00	10.00	As above.	0.00%
(c) charge per 100 entries	5.00	0.00	5.00	5.00	0.00	5.00	As above.	0.00%
Data format (standard charge) plus charge (d) below	20.00	0.00	20.00	20.00	0.00	20.00	As above.	0.00%
(d) charge per 100 entries	1.50	0.00	1.50	1.50	0.00	1.50	As above.	0.00%

	2022/23			2023/24			Comment 2023/24	Increase
	Charge	VAT 20%	Total Charge	Charge	VAT 20%	Total Charge		
	£	£	£	£	£	£		
Open (Edited) Register								
<i>(Available for purchase by anyone)</i>								
Hard copies (standard charge) plus charge (e) below	10.00	0.00	10.00	10.00	0.00	10.00	As above.	0.00%
(e) charge per 1,000 entries	5.00	0.00	5.00	5.00	0.00	5.00	As above.	0.00%
Data format (standard charge) plus charge (f) below	20.00	0.00	20.00	20.00	0.00	20.00	As above.	0.00%
(f) charge per 1,000 entries	1.50	0.00	1.50	1.50	0.00	1.50	As above.	0.00%
Marked Polling Station and Absent Voter Registers								
Hard copies (standard charge) plus charge (g) below	10.00	0.00	10.00	10.00	0.00	10.00	As above.	0.00%
(g) charge per 1,000 entries	2.00	0.00	2.00	2.00	0.00	2.00	As above.	0.00%
Data format (standard charge) plus charge (h) below	10.00	0.00	10.00	10.00	0.00	10.00	As above.	0.00%
(h) charge per 1,000 entries	1.00	0.00	1.00	1.00	0.00	1.00	As above.	0.00%
Housing and Community Services (S Curtis)								
Liquor Licensing								
Main Application Fees for Premises and Personal Liquor Licensing								
Rateable Value B and A	100.00	0.00	100.00	100.00	0.00	100.00	Statutory fee set by Central Government.	0.00%
Rateable Value B and B	190.00	0.00	190.00	190.00	0.00	190.00	Statutory fee set by Central Government.	0.00%
Rateable Value B and C	315.00	0.00	315.00	315.00	0.00	315.00	Statutory fee set by Central Government.	0.00%
Rateable Value B and D	450.00	0.00	450.00	450.00	0.00	450.00	Statutory fee set by Central Government.	0.00%
Rateable Value B and E	635.00	0.00	635.00	635.00	0.00	635.00	Statutory fee set by Central Government.	0.00%
Main Annual Charge for Premises and Personal Liquor Licensing								
Rateable Value B and A	70.00	0.00	70.00	70.00	0.00	70.00	Statutory fee set by Central Government.	0.00%
Rateable Value B and B	180.00	0.00	180.00	180.00	0.00	180.00	Statutory fee set by Central Government.	0.00%
Rateable Value B and C	295.00	0.00	295.00	295.00	0.00	295.00	Statutory fee set by Central Government.	0.00%
Rateable Value B and D	320.00	0.00	320.00	320.00	0.00	320.00	Statutory fee set by Central Government.	0.00%
Rateable Value B and E	350.00	0.00	350.00	350.00	0.00	350.00	Statutory fee set by Central Government.	0.00%
Personal licence for alcohol	37.00	0.00	37.00	37.00	0.00	37.00	Statutory fee set by Central Government.	0.00%
Personal licence change	10.50	0.00	10.50	10.50	0.00	10.50	Statutory fee set by Central Government.	0.00%
Premises licence change	23.00	0.00	23.00	23.00	0.00	23.00	Statutory fee set by Central Government.	0.00%
Transfers	23.00	0.00	23.00	23.00	0.00	23.00	Statutory fee set by Central Government.	0.00%
Temporary events	21.00	0.00	21.00	21.00	0.00	21.00	Statutory fee set by Central Government.	0.00%
Register of interests	21.00	0.00	21.00	21.00	0.00	21.00	Statutory fee set by Central Government.	0.00%
Licensed Premises Gaming Machine Permit								
Grant	150.00	0.00	150.00	150.00	0.00	150.00	Statutory fee set by Central Government.	0.00%
Existing operator grant	100.00	0.00	100.00	100.00	0.00	100.00	Statutory fee set by Central Government.	0.00%
Variation	100.00	0.00	100.00	100.00	0.00	100.00	Statutory fee set by Central Government.	0.00%
Transfer	25.00	0.00	25.00	25.00	0.00	25.00	Statutory fee set by Central Government.	0.00%
Annual fee	50.00	0.00	50.00	50.00	0.00	50.00	Statutory fee set by Central Government.	0.00%

	2022/23			2023/24			Comment 2023/24	Increase
	Charge	VAT 20%	Total Charge	Charge	VAT 20%	Total Charge		
	£	£	£	£	£	£		
Change of name	25.00	0.00	25.00	25.00	0.00	25.00	Statutory fee set by Central Government.	0.00%
Copy of permit	15.00	0.00	15.00	15.00	0.00	15.00	Statutory fee set by Central Government.	0.00%
Licenses Premises Automatic Notification Process								
On notification	50.00	0.00	50.00	50.00	0.00	50.00	Statutory fee set by Central Government.	0.00%
Club Gaming Permits								
Grant	200.00	0.00	200.00	200.00	0.00	200.00	Statutory fee set by Central Government.	0.00%
Grant (Club Premises Certificate holder)	100.00	0.00	100.00	100.00	0.00	100.00	Statutory fee set by Central Government.	0.00%
Existing Operator Grant	100.00	0.00	100.00	100.00	0.00	100.00	Statutory fee set by Central Government.	0.00%
Variation	100.00	0.00	100.00	100.00	0.00	100.00	Statutory fee set by Central Government.	0.00%
Renewal fee	200.00	0.00	200.00	200.00	0.00	200.00	Statutory fee set by Central Government.	0.00%
Renewal (Club Premises Certificate Holder)	100.00	0.00	100.00	100.00	0.00	100.00	Statutory fee set by Central Government.	0.00%
Annual Fee	50.00	0.00	50.00	50.00	0.00	50.00	Statutory fee set by Central Government.	0.00%
Copy of permit	15.00	0.00	15.00	15.00	0.00	15.00	Statutory fee set by Central Government.	0.00%
Club Machine Permits								
Grant	200.00	0.00	200.00	200.00	0.00	200.00	Statutory fee set by Central Government.	0.00%
Grant (Club Premises Certificate holder)	100.00	0.00	100.00	100.00	0.00	100.00	Statutory fee set by Central Government.	0.00%
Existing Operator Grant	100.00	0.00	100.00	100.00	0.00	100.00	Statutory fee set by Central Government.	0.00%
Variation	100.00	0.00	100.00	100.00	0.00	100.00	Statutory fee set by Central Government.	0.00%
Renewal fee	200.00	0.00	200.00	200.00	0.00	200.00	Statutory fee set by Central Government.	0.00%
Renewal (Club Premises Certificate Holder)	100.00	0.00	100.00	100.00	0.00	100.00	Statutory fee set by Central Government.	0.00%
Annual Fee	50.00	0.00	50.00	50.00	0.00	50.00	Statutory fee set by Central Government.	0.00%
Copy of permit	15.00	0.00	15.00	15.00	0.00	15.00	Statutory fee set by Central Government.	0.00%
Family Entertainment Centre Gaming Machine Permits								
Application fee	300.00	0.00	300.00	300.00	0.00	300.00	Statutory fee set by Central Government.	0.00%
Renewal fee	300.00	0.00	300.00	300.00	0.00	300.00	Statutory fee set by Central Government.	0.00%
Transitional application fee	100.00	0.00	100.00	100.00	0.00	100.00	Statutory fee set by Central Government.	0.00%
Change of name	25.00	0.00	25.00	25.00	0.00	25.00	Statutory fee set by Central Government.	0.00%
Copy of permit	15.00	0.00	15.00	15.00	0.00	15.00	Statutory fee set by Central Government.	0.00%
Prize Gaming Permits								
Grant	300.00	0.00	300.00	300.00	0.00	300.00	Statutory fee set by Central Government.	0.00%
Renewal	300.00	0.00	300.00	300.00	0.00	300.00	Statutory fee set by Central Government.	0.00%
Existing Operator Grant	100.00	0.00	100.00	100.00	0.00	100.00	Statutory fee set by Central Government.	0.00%
Change of name	25.00	0.00	25.00	25.00	0.00	25.00	Statutory fee set by Central Government.	0.00%
Copy of permit	15.00	0.00	15.00	15.00	0.00	15.00	Statutory fee set by Central Government.	0.00%
Annual Fee	20.00	0.00	20.00	20.00	0.00	20.00	Statutory fee set by Central Government.	0.00%
Small Lottery Registration								
Grant	40.00	0.00	40.00	40.00	0.00	40.00	Statutory fee set by Central Government.	0.00%
Annual Fee	20.00	0.00	20.00	20.00	0.00	20.00	Statutory fee set by Central Government.	0.00%
Environment & Leisure (M Cassell)								
Civil Parking Enforcement - Penalty Charge Notices (rate depends on offence)								
Lower Penalty System								
Up to 14 Days	25.00	0.00	25.00	25.00	0.00	25.00	Statutory charge.	
14 days to 56 days	50.00	0.00	50.00	50.00	0.00	50.00	As above.	
57 days to 70 days	75.00	0.00	75.00	75.00	0.00	75.00	As above.	
After 70 days	82.00	0.00	82.00	82.00	0.00	82.00	As above.	

	2022/23			2023/24			Comment 2023/24	Increase
	Charge	VAT 20%	Total Charge	Charge	VAT 20%	Total Charge		
	£	£	£	£	£	£		
Higher Penalty System								
Up to 14 days	35.00	0.00	35.00	35.00	0.00	35.00	As above.	
14 days to 56 days	70.00	0.00	70.00	70.00	0.00	70.00	As above.	
57 days to 70 days	105.00	0.00	105.00	105.00	0.00	105.00	As above.	
After 70 days	112.00	0.00	112.00	112.00	0.00	112.00	As above.	
Environmental Fixed Penalty Notices								
Anti Idling (failure to turn off engine once requested to do so)	20.00	0.00	20.00	20.00	0.00	20.00	As above.	
Abandoning a vehicle	200.00	0.00	200.00	200.00	0.00	200.00	As above.	
Repairing vehicles on a road (or) exposing vehicles for sale on a road	100.00	0.00	100.00	100.00	0.00	100.00	As above.	
Smoking in a smoke free premises or vehicle	50.00	0.00	50.00	50.00	0.00	50.00	Statutory charge.	
Failure to display no smoking signs in smoke free premises or vehicle	200.00	0.00	200.00	200.00	0.00	200.00	Statutory charge.	
Smoking in an enclosed vehicle carrying a person under 18	50.00	0.00	50.00	50.00	0.00	50.00	Statutory charge.	
¹ Increases to £40 if not paid within 28 days								
² Reduced to £30.00 if paid within 15 days								
³ Reduced to £150.00 if paid within 15 days								